

# **PRIVACY POLICY**

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This following document sets forth the Privacy Policy for Wollongong Carpentry Contractors website, [www.wollongongcarpentry.com.au](http://www.wollongongcarpentry.com.au)

Wollongong Carpentry Contractors is committed to providing you with the best possible customer service experience. Wollongong Carpentry Contractors is bound by the Privacy Act 1988 (Cth), which sets out a number of principles concerning the privacy of individuals.

## **Collection of and/or sharing of your personal information**

We may occasionally hire other contractors to provide services on our behalf. Those contractors will be permitted to obtain only the personal information they need to deliver their service. Wollongong Carpentry Contractors takes reasonable steps to ensure that these contractors are bound by confidentiality and privacy obligations in relation to the protection of your personal information.

## **Use of your personal information**

For each visitor to reach the site, we expressively collect the following non-personally identifiable information, including but not limited to: browser type, version and language, operating system, pages viewed while browsing the website, page access times and referring website address. This collected information is used solely internally for the purpose of gauging visitor traffic, trends and delivering personalized content to you while you are at this website.

From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice. If our information practices change at any point in the future, data collected from the time of the policy change forward will adhere to our updated practices.

## **Changes to this privacy policy**



Wollongong Carpentry Contractors reserves the right to make amendments to this privacy policy at any time. If you have objections to the privacy policy, you should not access or use their website.

### **Accessing your personal information**

You have a right to access your personal information, subject to exceptions allowed by law. If you would like to do so, please let us know. You may be required to put your request in writing for security reasons. Wollongong Carpentry Contractors reserves the right to charge a fee for searching for, and providing access to your information on a per request basis.

### **Contacting us**

Wollongong Carpentry Contractors welcomes your comments regarding this privacy policy. If you have any questions about this privacy policy and would like further information, please contact us by any of the following means during business hours Monday to Friday.

Call: 0434 357 426

E-mail: [quotes@wollongongcarpentry.com.au](mailto:quotes@wollongongcarpentry.com.au)